



SHELBY COUNTY
HIGHWAY DEPARTMENT
506 HIGHWAY 70
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February 15, 2024

MEMORANDUM

TO: Prospective Bidders

FROM: Ty Wilson, P.E.
Senior Civil Engineer

RE: Project SCP 59-965-24 (East)
Repair, Resurfacing, & Traffic Stripe for various county roads in East Shelby County, AL

The following is a summary of the mandatory Pre-Bid Meeting discussion and meeting minutes.

Date & Location of meeting: 2/15/2024 at 10:00 AM at the Shelby County Highway Department Office

Those Present:

Ty Wilson, Shelby County	Bo Burks, Wiregrass Construction
Ethan Hand, Shelby County	Carter Prichard, Dunn Construction
Charlotte Garvin, APAC Alabama	Scott Holladay, Shelby County
Mike Murphree, Wiregrass Construction	David Willingham, Shelby County

Items Discussed:

1. Ty Wilson introduced the project team. Ty Wilson and Ethan Hand will be the primary points of contact for this project.
2. Ty Wilson addressed the following items:
 - A. Plan items:
 - a. Notes 205, 214, 222, 226, 227, 229, 232, 233 were covered and reviewed.
 - B. Testing Requirements
 - a. We will require BMT 20's to be submitted for units that require them based upon asphalt quantities.
 - b. We will conduct a plant inspection at some point during the project.
 - c. We may require verification tests.
 - d. We will be subject to conduct in place density testing on any unit at any time.
 - C. Note on Sheet 5 – for drop-offs of 3 inches or more – the contractor is to construct a wedge of unclassified excavation or crushed aggregate base. The cost of placement shall be a subsidiary obligation of the adjacent layer.
 - D. Bid documents
 - a. Successful bidder must have an ALDOT Certified operating plant in Shelby County.
 - b. No weekend work or night work allowed unless approved by the County Engineer.

3. The following questions and concerns were raised with answers provided below:
- A. A request was made for a linear foot pay item for Class 1 white stripe.
 - **Response:** 701G-009 Solid White, Class 1, Type A Traffic Stripe was added as an addendum to Sheets 3 and 3B, and note 229 on Sheet 2F was amended to reflect this new pay item. The Bid Form has also been revised.
 - B. A question was asked about if there is any additional work required on the Ray Building Parking Lot other than what is already paved.
 - **Response:** There will be some widening, more detail will be provided. Shelby County crews will perform the base work and permanent striping, the paving contractor would just be responsible for the asphalt work.
 - C. A question was asked if the monthly asphalt and HMA indexes apply to this project.
 - **Response:** Yes, these will apply to this project.
 - D. A question was asked if the plan note calling for roads to be striped within 15 days of the end of the curing period apply to all units or just certain units.
 - **Response:** The note will only apply to units 3E (CR-55), 9E (CR-280), & 11E (CR-74). This was clarified in the addendum for Sheet 2F and the amended Project Proposal Note Sheet.
 - E. A question was asked about if Glynn Hollow Circle requires a ½" mix or a ¾" mix and if the project length is correct.
 - **Response:** The project length has been amended to 2,222' and the aggregate mix size has been clarified to be ½". None of the box sheet quantities for this unit will change, however. The project length and aggregate size mix has been reflected in the amended Sheet 2D.
 - F. A question was asked regarding what is going to be required of the contractor on the CR-43 patching and leveling.
 - **Response:** The contractor will just be required to place a good patch over the locations that county forces have replaced pipe. Some leveling will be placed over the patches as well. Stone backfill and base will have already been placed when the contractor will arrive on-site.

This concludes the substance of the meeting. If there are any omissions, please contact the Shelby County Highway Department regarding these minutes.

Project SCP 59-965-24
Pre-Bid Conference
February 15, 2024
Meeting Sign In Sheet

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